

PROPOSAL ROUTING ADDENDUM

For complete applications received by OVPR Pre-Award office less than 2 business days prior to submission deadline

Please email signed form to the OVPR Pre-Award Research Administration office

Principal Investigator (PI): _____

Project Title: _____ RAS #: _____

Submission Deadline: _____ Sponsor: _____

Date/Time complete application is sent to Pre-Award for final review: _____

The signature of the PI below certifies that the PI acknowledges and agrees to the following statements:

1. Due to the lateness of a complete proposal package, a thorough review of this application is not possible if it is to be submitted by the sponsor due date.
2. OVPR Pre-Award staff will make the best effort to minimize errors, warnings and missing materials, but cannot guarantee this submission.
3. If any administrative sign-off, such as cost share, reduced F&A, space needs, subcontracting institutional documentation etc. is not in place in advance, an acceptance of an award will not occur until such approvals/signoff are addressed internally or with the sponsor, depending on what the omissions may entail.
4. Due to the late submission, the Institutional Official signed the application to ensure that the submission would reach the sponsor on time. The Institutional Official is unable to ensure financial or administrative compliance with sponsor guideline and Tufts policies.

Principal Investigator's Signature: _____ Date: _____

OVPR Pre-Award Point of Contact: _____

Application received by Pre-Award for final review (date/time): _____