



Post Award Administration
Office of the Vice Provost for Research
Tufts University

I am writing to confirm the delegation of signature authority for expenses incurred against account number(s)

_____ to _____

_____, for the time period of _____ to _____ .

This ___ does ___ does not include authorization for all awards where I am listed as the Principal Investigator, including federal and non-federal awards. Name _____ is the

_____ of my projects in _____ and has direct

knowledge of the work being performed. _____ is hereby authorized to

review and approve award-related expenses including but not limited to travel and purchase requests,

subcontract invoices, as well as other business (vendor) invoices. Any invoices over _____

___ will ___ will not also require the signature of _____,

_____ in _____.

If you have any questions or concerns about this request please feel free to contact me directly.

Sincerely,
