

AGREEMENT TYPE	DESCRIPTION OF AGREEMENT	RESPONSIBLE OFFICE (POC)
Affiliation Agreements	Agreements that involve student, scholar, or faculty exchange (NOT including visiting scientist agreements); scalable agreements to exchange information pertaining to developments in teaching, student development and research at each institution. All other agreements affiliating Tufts University and its units with other entities <b>except</b> those listed in this table with a different POC.	Office of the Provost <a href="mailto:MOU@tufts.edu">MOU@tufts.edu</a>
New degree or certificate program agreements	Agreements with both domestic and international partners that involve new joint degrees, certificates, or continuing education programs	Program Development and Approval Committee ( <a href="mailto:PDAC@tufts.edu">PDAC</a> ) <a href="mailto:PDAC@tufts.edu">PDAC@tufts.edu</a>
Grants, contracts, and other sponsored project agreements with the federal government	Agreements involving receipt of funds from a federal agency to support research and specific projects, or perform certain activities	OVPR Pre-Award Research Administration Contact your assigned POC <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a>
Teaming Agreement	Agreement between a potential prime contractor and a potential subcontractor under a specific funding proposal. Tufts University does not require a teaming agreement for proposal collaboration, however will enter into one at the request of a collaborating organization.	OVPR Pre-Award Research Administration Contact your assigned POC <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a>
Grants and other sponsored project agreements with foundations	Agreements involving receipt of funds from a foundation to support research and specific projects with specific restrictions and time period where Tufts is required to report to the sponsor on the use of funds	OVPR Pre-Award Research Administration Contact your assigned POC <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a>
<b>Gift agreements</b> <i>If not readily apparent if the award is a grant or gift, OVPR Post-Award will review the documentation and decide which classification is most appropriate. Please consult <a href="http://viceprovost.tufts.edu/spa/what-constitutes-a-grant-vs-a-gift/">http://viceprovost.tufts.edu/spa/what-constitutes-a-grant-vs-a-gift/</a></i>	A formal document between a donor and Tufts University that describes the nature and purpose of a specific gift	Corporate and Foundations Relations (CFR) Contact your assigned Associate Director <a href="http://cfr.tufts.edu/contact/">http://cfr.tufts.edu/contact/</a>
Sponsored Research Agreement (SRA), industry	Agreement involving receipt of funds from a corporate sponsor for the purposes of funding and conducting research at Tufts	OVPR Pre-Award Research Administration Contact your assigned POC <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a> . Pre-Award will engage TTIC on Intellectual Property clauses when necessary
Master Research Agreement, industry	Agreement that governs most of the terms that apply to future agreements or work orders with the same sponsor	OVPR Pre-Award Research Administration Contact your assigned POC <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a> . Pre-Award will engage other Tufts offices when necessary

Clinical Trials Agreement / Clinical Study Agreement	Agreement that defines the terms and conditions associated with a conduct of a clinical trial or a clinical study	OVPR Pre-Award Research Administration Contact your assigned POC <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a>
Subcontract/Subaward <i>If not readily apparent if the agreement is a subcontract or a contract for goods and services, contact OVPR Pre-Award for determination or consult</i> <a href="http://viceprovost.tufts.edu/wp-content/uploads/Subrecipient-vs-Contractor-Classification-Guidance-Document.pdf">http://viceprovost.tufts.edu/wp-content/uploads/Subrecipient-vs-Contractor-Classification-Guidance-Document.pdf</a>	Agreement documenting legal relationship between Tufts University and a collaborating organization for the purpose of carrying out a portion of a sponsored award and creates technical assistance relationship of the prime institution with the subrecipient	OVPR Pre-Award Research Administration Contact your assigned POC <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a>
Inter-institutional agreement	Agreement governing the administration of intellectual property between two or more owner institutions	Office for Technology Transfer and Industry Collaboration (TTIC): <a href="http://techtransfer.tufts.edu/what-we-do/staff/">http://techtransfer.tufts.edu/what-we-do/staff/</a>
Collaboration Agreement	Agreement between Tufts University and another organization to facilitate cross-organization collaboration on a research project, or to otherwise share resources to accomplish a mutual goal	Office for Technology Transfer and Industry Collaboration (TTIC): <a href="http://techtransfer.tufts.edu/what-we-do/staff/">http://techtransfer.tufts.edu/what-we-do/staff/</a>
License Agreement <input type="checkbox"/> Exclusive, Commercial <input type="checkbox"/> Nonexclusive, Commercial <input type="checkbox"/> Nonexclusive, Confirmatory <input type="checkbox"/> Exclusive, Material <input type="checkbox"/> Nonexclusive, Material <input type="checkbox"/> Trademark	Agreement that grants the right to use certain Tufts intellectual property, including materials, software, trademarks, service marks, inventions, and patents	Office for Technology Transfer and Industry Collaboration (TTIC): <a href="http://techtransfer.tufts.edu/what-we-do/staff/">http://techtransfer.tufts.edu/what-we-do/staff/</a>
Material Transfer Agreement (MTA)	Agreement that governs the transfer of tangible research materials between Tufts University and another organization	Office for Technology Transfer and Industry Collaboration (TTIC): <a href="http://techtransfer.tufts.edu/what-we-do/staff/">http://techtransfer.tufts.edu/what-we-do/staff/</a>
Non-disclosure Agreement (NDA) / Confidential Disclosure Agreement (CDA)	Agreement that governs the exchange of confidential or proprietary material, knowledge, or information for specific purposes	Office for Technology Transfer and Industry Collaboration (TTIC): <a href="http://techtransfer.tufts.edu/what-we-do/staff/">http://techtransfer.tufts.edu/what-we-do/staff/</a>
Data Use Agreement	Agreement that governs the transfer of research data between Tufts University and another organization	Office for Technology Transfer and Industry Collaboration (TTIC): <a href="http://techtransfer.tufts.edu/what-we-do/staff/">http://techtransfer.tufts.edu/what-we-do/staff/</a>
Core Facility Use Agreement	Agreement for access to services provided by the core facilities	Office for Technology Transfer and Industry Collaboration (TTIC): <a href="http://techtransfer.tufts.edu/what-we-do/staff/">http://techtransfer.tufts.edu/what-we-do/staff/</a>
Contract for Goods and Services	Contract to be used for consultants and professional services that establishes legal relationship between Tufts University and the seller of goods and/or services	Tufts Support Services (TSS) (617) 627-7000 <a href="mailto:tss@tufts.edu">tss@tufts.edu</a>

Research Services Agreement	Agreement that governs provision of certain research services by Tufts to another entity, where Tufts receives neither publication nor intellectual property rights	OVPR Pre-Award Research Administration Contact your assigned POC <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a> Office of the University Counsel: Emily Rezendes <a href="mailto:Emily.rezendes@tufts.edu">Emily.rezendes@tufts.edu</a>
Visiting Scientist Agreement	Agreement providing for a faculty member of Tufts to engage in work at another institution, or for a faculty member of another institution to engage in work at Tufts	Office for Technology Transfer and Industry Collaboration (TTIC): <a href="http://techtransfer.tufts.edu/what-we-do/staff/">http://techtransfer.tufts.edu/what-we-do/staff/</a>
Miscellaneous other agreements	For example: Professional Services Agreement; Purchase Orders under Research Agreements with industry, etc.	OVPR Pre-Award Research Administration Contact your assigned POC for determination <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a>
Consulting Agreement	Agreement with individual faculty or staff to provide certain services to an outside entity	Individual faculty or staff members sign these agreements except when Tufts University is a party to the agreement. Contact your assigned Pre-Award POC for determination <a href="http://viceprovost.tufts.edu/researchadministration/about/ora/">http://viceprovost.tufts.edu/researchadministration/about/ora/</a> . Engage Office of the University Council.