PROPOSAL ROUTING ADDENDUM
For complete applications received by OVPR Pre-Award office less than 2 business days
Prior to Submission Deadline

Please email signed form to the OVPR Pre-Award Research Administration office

Principal Investigator (PI): __________________________________________

Project Title: ____________________________________________________

Submission Deadline: _____________  Sponsor: __________________________

Date/Time complete application is sent to Pre-Award for final review: __________________________

The signature of the PI below certifies that the PI acknowledges and agrees to the following statements:

1. Due to the lateness of a complete proposal package, a thorough review of this application is not possible if it is to be submitted by the sponsor due date.

2. OVPR Pre-Award staff will make the best effort to minimize errors, warnings and missing materials, but cannot guarantee this submission.

3. If any administrative sign-off, such as cost share, reduced F&A, space needs, subcontracting institutional documentation etc. is not to approved or submitted in advance, an acceptance of an award will not occur until such approvals/signoff are addressed internally or with the sponsor, depending on what the omissions may entail.

4. Due to the late submission, the Institutional Official signed the application to ensure that the submission would reach the sponsor on time. The Institutional Official is unable to ensure financial or administrative compliance with sponsor guidelines and Tufts policies.

Principal Investigator’s Signature: _______________________________ Date: _____________

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OVPR Pre-Award Point of Contact: ________________________________

Application received by Pre-Award for final review (date/time): ________________________________

7/25/2017